

SMITH REYNOLDS AIRPORT BOARD  
3801 NORTH LIBERTY STREET  
WINSTON-SALEM, NORTH CAROLINA 27105  
MINUTES OF MEETING

A hybrid meeting of the Smith Reynolds Airport Board was held on Tuesday, March 10, 2026, at 4:00 p.m. with a quorum present.

**Smith Reynolds Airport Board Members Present:**

Mr. Thomas McKim, Chairman  
Ms. Gayle Anderson, Vice Chairman (Remote)  
Mr. Perry Hudspeth, Board Member  
Mr. Clarence Lambe, Board Member  
Ms. Cynthia Jeffries, Board Member  
Mr. Basil Yap, Board Member  
Ms. Alexandria Shaw, Board Member  
Mr. Alan Baker, Board Member  
Mr. Gray Wilson, Board Member  
Mr. Jay Walsh, Board Member

**Also Present:**

Mr. Mark Davidson, A.A.E.; Airport Director, Forsyth County  
Mr. James Moose, Avcon, Inc.  
Mr. Bob Oglesby, AOPA  
Mr. Shoaib Quader, Forsyth County  
Ms. Shanna Smith, Forsyth County  
Mr. Philip Vogler, Forsyth County  
Mr. Greg Purvis, Forsyth Technical (Remote)

Purpose of Meeting: To review the following agenda items and pass the necessary motions for conducting airport business.

**1. Call to Order**

Chairman McKim called the March 10, 2026, Smith Reynolds Airport Board (SRAB) meeting to order at 4:00 p.m.

**2. Conflict of Interest Statement**

Chairman McKim read the following statement: "It is the duty of every Smith Reynolds Airport Board member to avoid conflicts of interest. If any Board Member has a conflict of interest or appearance of conflict with respect to any matters coming before the Smith Reynolds Airport Board today, they should identify the conflict, refrain from any participation in the matter involved, and leave the meeting room during Board consideration of such matter. No Airport Board Member may discuss or vote on any contract with a nonprofit organization, or any appropriation to the

nonprofit, if that Board Member is a director, officer, or governing board member of the nonprofit organization."

### 3. Approval of Minutes

A motion was made to approve January 20, 2026 (Regular minutes).

Motion	Lambe
Second	Hudspeth
Result	Approved
Vote	Unanimous

### 4. Public Comments

Bob Oglesby recognized and memorialized former Airport Commissioner, Howard Luther Martin, who passed away on Friday, February 5, at the age of 93.

### 5. Financial Review

Mr. Davidson provided an overview of the Airport Department's financial statements for January and February, as developed through the County's Oracle System. He summarized the financial statements using a scorecard that included notes and insights related to the budget.

### 6. Terminal Office Lease - Stephen Potts, MD PLLC

An action item was presented to approve a new three-year lease with a mutual two-year renewal option for office space on the first floor of the terminal building with Stephen Potts, MD, PLLC.

A motion was made to authorize the County Manager to execute the new lease after it has been executed by Stephen Potts, MD, PLLC and processed through the County's Contract Control System and approved by the County Attorney.

Motion	Lambe
Second	Jeffries
Result	Approved
Vote	Unanimous

### 7. Economic and Capital Development Update

Mr. Davidson reported that he will be presenting to the County Commissioners on March 30<sup>th</sup> three grants and a professional services agreement with Infrastructure Consulting Engineers to fund and develop the Master Plan and Airport Layout Plan (ALP).

Smith Reynolds Airport was not selected to participate in the FAA's eVTOL Integration Pilot Program (eIPP). Mr. Davidson has requested a written debriefing to explain in detail why the airport was not selected. The County Commissioners approved the application for the Advanced Mobility Planning Grant, which has now been routed through the County's Contract Control System.

Construction at North State Aviation, with Bar Construction, is expected to be completed next month. The U.S. Economic Development Administration (EDA) has extended the deadline for the \$4.4 million grant supporting improvements to the hangar facility at 4001 North Liberty Street.

The Piedmont Propulsion Systems floor “pit” project is currently underway and will allow the company to increase staffing and expand operations. The facility reinvestment project was completed under budget at approximately \$1.1 million.

Michael Graves is finalizing the restroom designs at 3820 N. Liberty Street to ensure ADA compliance.

The Control Tower is closed for approximately 63 days for renovations. Lomax was awarded the Air Traffic Control Tower Rehabilitation Project. During this time, Runway 4-22 will also be closed for repairs. Some concerns have been raised that certain pilots may not be communicating or may be using the incorrect frequency during the closure period.

Resource Institute will proceed with the Brushy Fork Creek design. Although two residents have not yet signed the required easements, the project will move forward due to time constraints. Staff will continue efforts to obtain the remaining signatures.

The Signature Flight Support Fuel Farm project is approximately 90% complete. Airfield lighting and signage installation is currently in progress.

The carwash project has been completed using SCIF grant interest funds. The County and Avis Budget are now utilizing the carwash. The Lower Parking Lot Project design is complete and the County plans to bid the project in the spring.

HVAC controls at 4001 N. Liberty Street will be updated, and the chiller at Piedmont Propulsion Systems, LLC, is being replaced.

Mr. Davidson also presented the idea of re-directing SCIF funds originally designated to build a new MRO Hangar. The facility at 4001 N. Liberty Street is in need of a major renovation and the SCIF funds could be used for the project. If approved by the County Commissioners, the staff would mail a letter to the local legislators informing them of the decision and the NCDOT DOA would require the Airport fill out form AV509.

## **8. Airport Operations Update**

Mr. Davidson provided an update on fuel volumes and flight operations.

The FAA Part 139 inspection, required to maintain the Airport’s certification, is currently in progress. The FAA Inspector will provide a debriefing tomorrow morning.

The airport is currently down two maintenance technicians. The Airport Department is working with Human Resources to fill the vacant positions.

Wildlife training for airport staff is scheduled for March 24, 2026.

Mr. Davidson and Chris Voglar attended a pre-construction meeting regarding the new Crash Fire Rescue Truck. The truck is expected to be completed sooner than originally anticipated, with a possible delivery timeline of November 2026. Mr. Davidson also shared proposed graphics of the new truck.

The next SRAB Meeting will be held on May 19, 2026.

**9. Other Business**

Board members expressed interest in touring the facility at 4001 N. Liberty Street to assess its current condition.

**10. Adjourn**

A motion was made to adjourn the meeting at 4:59 pm.

Motion	Hudspeth
Second	Jeffries
Result	Approved
Vote	Unanimous

*Composed by Shanna K. Smith*

*Respectfully Submitted:*

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*Mark R. Davidson, A.A.E., Airport Director*

*Received:*

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*Thomas F. McKim, Chairman*